

पत्र सं०- 5/सी०आर०-111/2008 गृ० आ०

बिहार सरकार  
गृह विभाग  
(आरक्षी शाखा)

प्रेषक,

रंजन कुमार सिन्हा  
सरकार के अपर सचिव।

सेवा में,

पुलिस महानिदेशक,  
बिहार, पटना।

पटना, दिनांक

विषय :- भारतीय पुलिस सेवा के पदाधिकारियों का वित्तीय वर्ष 2016-17 के कार्य मूल्यांकन प्रतिवेदन (पी०ए०आर०) के आलेखन के संबंध में।

महाशय,

निदेशानुसार उपर्युक्त विषयक गृह मंत्रालय, भारत सरकार के पत्रांक-17048/01 /2017- IPS ACR Cell दिनांक-10.01.2017 की छायाप्रति (अनुलग्नक सहित) संलग्न करते हुए कहना है कि गृह मंत्रालय, भारत सरकार के द्वारा भारतीय पुलिस सेवा के पदाधिकारियों के वित्तीय वर्ष 2016-17 के कार्य मूल्यांकन प्रतिवेदन आलेखन हेतु पी०ए०आर० नियम, 2007 की कंडिका-9.1 में विहित प्रावधानों के आलोक में निर्धारित समय-सीमा के अन्तर्गत अपेक्षित कार्रवाई करने हेतु अनुरोध किया गया है।

अतः अनुरोध है कि अपने स्तर से बिहार संवर्ग के समस्त भारतीय पुलिस सेवा के पदाधिकारियों को उक्त प्रावधानों से अवगत कराते हुए, अनुपालन सुनिश्चित करने हेतु निदेशित करने की कृपा की जाय।

अनु०-यथोक्त।

विश्वासभाजन

ह०/-

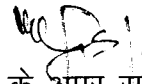
सरकार के अपर सचिव

ज्ञापांक- 5/सी०आर०-111/2008 गृ० आ०

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पटना, दिनांक 19/1/17

प्रतिलिपि :- आई०टी० मैनेजर, गृह विभाग, बिहार, पटना को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

  
सरकार के अपर सचिव

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No.17048/01/2017-IPS ACR Cell  
GOVERNMENT OF INDIA/BHARAT SARKAR  
MINISTRY OF HOME AFFAIRS/GRIH MANTRALAYA  
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North Block, New Delhi  
Dated, the 10<sup>th</sup> January, 2017

To

1. The Principal Secretary (Home) of all State Governments/UTs
2. The Secretary of all Ministries/Departments
3. The Custodians of PAR of all organizations (in SPARROW application for IPS officers)

Sub : Generation and electronic PAR for 2016-17 in respect of IPS officers – Regarding

Sir/Madam,

I am directed to refer to the subject mentioned above and to say that SPARROW application for generation and writing of electronic APAR is open for the year 2016-17. In this context all concerned are requested to positively maintain the time-frame as prescribed under the Rule 9.1 of the All India Service (Performance Appraisal Report) Rules, 2007 (extracts from the said Rule is enclosed for ready reference).

Yours faithfully,

(Mukesh Sawhney)

Under Secretary to the Government of India

Tele : 011 2309 4038

Encios : As above

04/A-5  
6-1-17

श्री अशोक  
17/1/17

Copy with similar request is also forwarded to the Director General/Head of Police Forces of State Governments/UTs/CPOs and other Central organizations

45  
17/1/17

Extracts from the AIS (PAR) Rules, 2007

9. Schedule for completion of PARs of Indian Police Service Officers

9.1 The following schedule should be strictly followed:-

**Reporting Year – Financial Year**

Activity	Cut-off dates	
	Below Super Time Scale	Super Time Scale
Blank PAR form to be given to the officer reported upon by the Administration Division/Home Department, specifying the reporting officer and reviewing authority	1 <sup>st</sup> April	1 <sup>st</sup> May
Self appraisal for the current year	30 <sup>th</sup> April	31 <sup>st</sup> May
Appraisal by reporting authority	31 <sup>st</sup> May	30 <sup>th</sup> June
Appraisal by reviewing authority	30 <sup>th</sup> June	31 <sup>st</sup> July
Appraisal by accepting authority	31 <sup>st</sup> July	31 <sup>th</sup> August
Disclosure to the officer reported upon	15 <sup>th</sup> August	15 <sup>th</sup> September
Comments of the officer reported upon, if any (if none, transmission of the PAR to the MHA)	31 <sup>st</sup> August	30 <sup>th</sup> September
Forwarding of comments of the officer reported upon to the reviewing and the reporting authority by the accepting authority, in case the officer reported upon makes comments.	15 <sup>th</sup> September	15 <sup>th</sup> October
Comments of reporting authority	30 <sup>th</sup> September	31 <sup>st</sup> October
Comments of reviewing authority	15 <sup>th</sup> October	15 <sup>th</sup> November
Comments of accepting authority/PAR to be finalized and disclosed to the officer reported upon	31 <sup>st</sup> October	30 <sup>th</sup> November
Representation to the Referral Board by the officer reported upon	30 <sup>th</sup> November	31 <sup>st</sup> December
Forwarding of representation to the Referral Board along with the comments of reporting authority/reviewing authority and accepting authority.	15 <sup>th</sup> December	15 <sup>th</sup> January
Finalization by Referral Board if the officer reported upon represents against the decision of Accepting Authority	15 <sup>th</sup> January	15 <sup>th</sup> February
Disclosure to the officer reported upon	31 <sup>st</sup> January	28 <sup>th</sup> February
End of entire PAR Process	31 <sup>st</sup> March	31 <sup>st</sup> March

**Extracts from the AIS (PAR) Rules, 2007 (ADG & DG Levels)**

**9. Schedule for completion of PARs of Indian Police Service Officers**

9.1 The following schedule should be strictly followed:-

Reporting Year – Financial Year

Activity	Cut-off dates
Blank PAR form to be given to the officer reported upon by the Administration Division/Home Department, specifying the reporting officer and reviewing authority	1 <sup>st</sup> June
Filling in Section II by the officer reported upon	15 <sup>th</sup> June
Appraisal by reporting authority	15 <sup>th</sup> July
Appraisal by reviewing authority	15 <sup>th</sup> August
Appraisal by accepting authority	15 <sup>th</sup> September
Disclosure to the officer reported upon	30 <sup>th</sup> September
Comments of the officer reported upon, if any (if none, transmission of the PAR to the MHA).	15 <sup>th</sup> October
Forwarding of comments of the officer reported upon to the reviewing and the reporting authority by the accepting authority, in case the officer reported upon makes comments	31 <sup>st</sup> October
Comments of reporting authority	15 <sup>th</sup> November
Comments of reviewing authority	30 <sup>th</sup> November
Comments of accepting authority/PAR to be finalized and disclosed to him	15 <sup>th</sup> December
Representation to the Referral Board by the officer reported upon	31 <sup>st</sup> December
Forwarding of representation to the Referral Board along with the comments of reporting authority/reviewing authority and accepting authority.	31 <sup>st</sup> January
Finalization by Referral Board if the officer reported upon represents against the decision of Accepting Authority	28 <sup>th</sup> February
Disclosure to the officer reported upon	15 <sup>th</sup> March
End of entire PAR Process	31 <sup>st</sup> March