पत्र सं0— 5/सी0आर0—101/2016 गृ0 आ0 \0 \\$ बिहार सरकार गृह विभाग (आरक्षी शाखा)

प्रेषक.

रंजन कुमार सिन्हा सरकार के अपर सचिव।

सेवा में.

बिहार राज्य संवर्ग के सभी भा0पु0से0 के पदाधिकारी।

पटना, दिनांक ४३ दिसम्बर, 2016

विषय: पंचांग वर्ष, 2016 की वार्षिक अचल सम्पति विवरणी SPARROW System के अन्तर्गत दिनांक 31.01.2017 तक समर्पित किये जाने के संबंध में।

महाशय,

निदेशानुसार उपर्युक्त विषयक गृह मंत्रालय, भारत सरकार के पत्रांक—45020/14/2016—IPS- II दिनांक—13.12.2016 की छायाप्रति संलग्न करते हुए कहना है कि भारतीय पुलिस सेवा के पदाधिकारियों के लिए पंचाग वर्ष 2016 की वार्षिक अचल सम्पित विवरणी अब SPARROW System के तहत दिनांक—01.01.2017 से 31.01.2017 तक की अविध के दौरान समर्पित किया जाना अनिवार्य है। जिन पदाधिकारियों के द्वारा अचल सम्पित विवरणी निर्धारित समय—सीमा के अन्तर्गत समर्पित नहीं की जाती है, तो वैसी स्थिति में उनकी निगरानी स्वच्छता अगले वर्ष बाधित रहेंगी।

सुलभता के लिए पत्र के साथ User manual संलग्न है। अतः अनुरोध है कि वर्ष 2016 की वार्षिक अचल सम्पति विवरणी गृह मंत्रालय, भारत सरकार के संलग्न पत्र में दिये गये दिशा निर्देश के आलोक में SPARROW System के माध्यम से अनिवार्यतः दिनांक 31.01.2017 तक समर्पित करने की कृपा की जाय।

इसे अतिआवश्यक समझा जाय।

अनु0—यथोक्त।

विश्वासभाजन

सरकार के अपर सचिव



No. 26012/01/2014-IPS-II Government of India/Bharat Sarkar Ministry of Home Affairs/Grih Mantralaya

To

North Block, New Delhi-1, Dated, the 13 December, 2016

The Chief Secretaries of all State Governments/UTs
The Director General of Police of all State Governments/UTs

Sub: Declaration of Assets and Liabilities by AIS Officer under Section 44 of the Lokpal and Lokayuktas Act, 2013- — Reg.

Sir.

Please refer to this Ministry's letter of even number dated 9.8.2016 and DoPT letter dated 29.7.2016 regarding the furnishing of information relating to assets and liabilities by AIS officers under section 44 of the Lokpal and Lokayuktas Act, 2013.

- 2. DoPT vide their letter No. 407/16/2016-AVD-IV(LP) dated 1.12.2016 (copy enclosed) have conveyed that under the Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filling Returns) Rules, 2014 there is no requirement for filing of declarations of assets and liabilities by public servants now. The Government is in the process of finalising a fresh set of rules. The said rules will be notified in due course to prescribe the form, manner and timelines for filing of declaration of assets and liabilities by the public servants under the revised provision of the said Act. All public servants will henceforth be required to file the declarations as may be prescribed by the fresh set of rules.
- In view of the above, it is requested that these instructions may be widely circulated to all concerned.

Yours faithfully,

Encl: As above.

(Mukesh Sawhney)

Under Secretary to the Government of India

Copy forwarded for necessary action to :

1. All Ministries/Department of Government of India.

- 2. Joint Secretary (UT Division), Ministry of Home Affairs, New Delhi-in respect of AGMU cadre.
- 3 DirectorGeneral-BSF/CRPF/CISF/SSB/ITBP/NSG/NIA/NCB/ BPR&D/Civil Defence
- 4. Director IB, CBI, R&AW, SPG.
- 5. Director NPA, NCRB, NICFS, NEPA.
- 6. President Secretariat/Cabinet Secretariat/PMO.
- 7. NIC MHA- for placing this circular on the website of MHA (under IPS Cadre Management/Immovable property Return & SPARROW (PRISM).

No. 407/16/2016-AVD-IV(LP) Government of India Ministry of Personnel, Public Grievances and Pensions Department of Personnel and Training

New Delhi, the 1St December, 2016

Office Memorandum

Subject: Declaration of Assets and Liabilities by public servants under amended section 44 of the Lokpal and Lokayuktas Act, 2013 – reg

The undersigned is directed to refer to this Department's OM of even number dated 29th July, 2016 (copy enclosed) regarding the furnishing of information relating to assets and liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 (the Act).

- 2. In this regard it is stated that with the passing of the Lokpal and Lokayuktas (Amendment) Act, 2016 (copy enclosed), the Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Rules, 2014 and all the amendments made thereto have become redundant.
- 3. The Lokpal and Lokayuktas (Amendment) Act, 2016, as referred to above, substitutes the provision of section 44 of the Principal Act by the following new provision:-
 - "44. On and from the date of commencement of this Act, every public servant shall make a declaration of his assets and liabilities in such form and manner as may be prescribed."
- Thus, under the Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Rules, 2014 there is no requirement for filing of declarations of assets and liabilities by public servants now. The Government is in the process of finalising a fresh set of rules. The said rules will be notified in due course to prescribe the form, manner and timelines for filing of declaration of assets and liabilities by the public servants under the revised provision of the said Act. All public servants will henceforth be required to file the declarations as may be prescribed by the fresh set of rules.

(Rakesh Kumar)
Director
Tele: 23093180

Τo

- 1. All Secretaries to the Govt. of India (as per standard mailing list)
- 2. All Chief Secretaries of State Governments
- 3. All Administrators of the Union Territories

Copy for information and with a request for similar action, forwarded to:

- (i) Secretary General, Lok Sabha
- (ii) Secretary General, Rajya Sabha
- (iii) Comptroller and Auditor General of India
- (iv) Secretary, Election Commission of India

Copy also to:

EO(PR)/Director (CS.I)/Deputy Secretary (CS.II), DoPT

(Rakesh Kumar)



By Speed Post

No. 45020/14/2016-IPS-II Government of India/Bharat Sarkar Ministry of Home Affairs/Grih Mantralaya

To

North Block, New Delhi-1, Dated, the 13h December, 2016.

The Chief Secretaries of all State Governments/UTs
The Director General of Police of all State Governments/UTs

Sub: Online submission of Immovable Property Return by IPS officers through– Reg.

Sir.

In terms of Rule 16(2) of All (India) Services (Conduct) Rules, 1968, every member of the service shall submit his/her Immovable Property Return (IPR) in the prescribed form by 31st January of every year in respect of the previous year ending 31st December.

- Now, it has been decided that IPS officers would file the Immovable Property Return through online. In this regard, an application, namely, IPR (Immovable Property Return) has been designed to enable the officer to file the return online. Since the application would be available in the SPARROW itself, no separate user ID and password would be required once the officer accesses SPARROW (https://ips.gov.in or https://sparrow-ips.eoffice.gov.in) by using his existing nic e-Mail ID and password.
- 3. After filing the above return online, the officer would have to authenticate it by using the Digital Signature Certificate (DSC) already issued to him under SPARROW. In this connection, a 'User Manual' to faciliate filing up the online Immovable Property Return (IPR) is also enclosed herewith and same is also available at welcome page of SPARROW.
- 4. It is further clarified that filing of Immovable property return under Rule 16 of the All India Services (Conduct) Rule, 1968 by all IPS officers is mandatory. The Immovable Property return for the year 2016 is required to be filed latest by 31st January 2017. In case the officer fails to submit the IPR (online) within the stipulated time limit his/her vigilance clearance will be denied in terms of DoPT OM No. 104/33/2005-AVD.! dated 7.9.2011.

- 89
- 5. As regards filing of returns of Assets and Liabilities under Section 44 of the Lokpal and Lokayuktas Act, 2013, it is stated that the DoPT vide their O.M. dated 01.12.2016 have informed that there is no requirement for filing of such returns now. The Government is in the process of finalising a fresh set of rules. DoPT have further informed that the said rules will be notified in due course to prescribe the form, manner and timeliness for filing of declaration of Assets and Liabilities by the public servants under the revised provision of the said Act.
- 6. In view of the above, it is requested that these instructions may be widely circulated to all concerned officers for strict compliance in respect of filing of Immovable Property Returns under the provisions of the AIS (Conduct Rule, 1968 within the prescribed time limit through online. Henceforth Immovable Property Return in any other form will not be accepted. In case of any difficulty in accessing IPR module through Sparrow the officer could send their grievances through e-mail at support-sparrow@nic.in or sparrow.ips@nic.in.

Encl: as above.

Yours faithfully,

(Mukesh Sawhney)
Under Secretary to the Government of India
Tel. No. 2309 4038

Copy forwarded for necessary action to :

- 1. All Ministries/Department of Government of India.
- 2. Joint Secretary (UT Division), Ministry of Home Affairs, New Delhi-in respect of AGMU cadre.
- 3. Director General-BSF/CRPF/CISF/SSB/ITBP/NSG/NIA/NCB/BPR&D/Civil Defence.
- 4. Director IB, CBI, R&AW, SPG.
- 5. Director NPA, NCRB, NICFS, NEPA.
- 6 President Secretariat/Cabinet Secretariat/PMO.
- 7. Director (NIC-MHA), for uploading on MHA website under What's New and Immovable Property Return (IPR) → Related Orders/Instructions.





A DIGITAL WORK PLACE SOLUTION

Immovable Property Return

User Manual

FR

National Informatics Centre





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Key Aspects of Declaration and Information related to Immovable Property Return (IPR)

- The Officer would be able to view the previous year's returns (would be helpful in filling return in future).
- The Officer can save the information filled in the forms.
- The return cannot be amended once the Officer clicks on "Submit Application" button.





Login to IPR

• Login to the SPARROW using the existing user-ID and password as shown in Fig.1

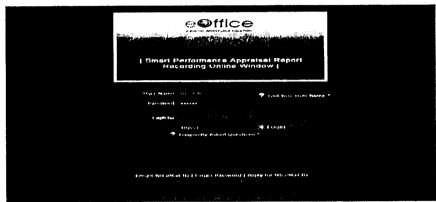


Fig.1

• As a result, the following page would appear as shown in Fig.2



Fig.2

Ţ





Filling up the declaration and information form relating to IPR

Fill New Declaration

• Click Declaration For IPR (• DeclarationFor IPR) link to proceed further (Fig.2). Select the Select Statement As On Date for filling the return as shown in Fig.3

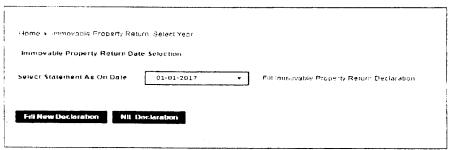


Fig.3

Click Fill New Declaration (Fill New Declaration) button as shown in Fig.4

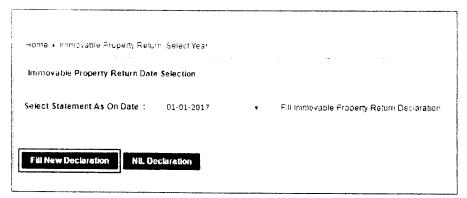


Fig.4





Fresh Return-Fill Electronic Form

• For online filling select Fill Electronic Form (Fill Electronic Form), shown in Fig.5

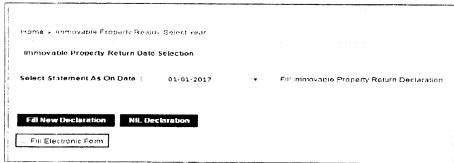


Fig.5

• Fill the information as shown in Fig.6

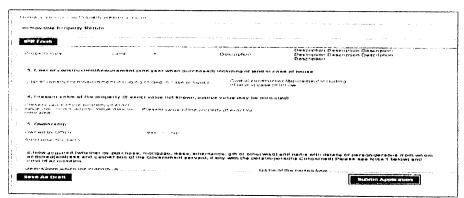


Fig.6

After clicking Submit Application (Submit Application) (Fig.6), a message would appear with OK for confirmation as shown in Fig.7

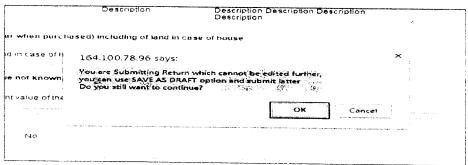


Fig.7

NIC - EOF - IPR - UM - 001





• A unique application number would get generated to confirm that return has been filled successfully as shown in Fig.8

8.8i4
Application No. 2016-857-4736514115627521 submitted successfully
 Message

eOffice Project Division National Informatics Centre

Department of Electronics and Information Technology Ministry of Communications and Information Technology A-Block, CGO Complex, Lodhi Road, New Delhi - 110003 India





NIL Declaration

In case the Officer desire, he/she can click NIL Declaration (NIL Declaration) button as shown in Fig.9. As a result of this, all the columns of the form would get pre-filled with 'NIL' value. However, wherever required, Officer can fill the information in the desired columns.

 Home ▶ immovable Property Return. Select Year
 Immovable Property Return Date Selection
 Select Statement As On Date : 31-12-2016 ▼ Fill Immovable Property Return Declaration
Fill New Declaration NIL Declaration

Fig.9