

**Bihar Government  
Home Department**

**Notification**

No.....In exercise of powers conferred by the proviso of Article 309 of the Constitution of India, the Governor of Bihar makes the following rules to regulate the appointment to the post of Assistant Jailor in jails situated in the State of Bihar and their service conditions.

**1. Short title, extent and commencement-**

- (I) These rules may be called the "Bihar Assistant Jailor Cadre Rules, 2010".
- (II) It shall extend to whole of the State of Bihar.
- (III) It shall come into force with immediate effect.

**2. Definitions.-** Unless there is anything repugnant to the context, in these Rules:-

- (I) "Government" means the Government of Bihar;
- (II) "Order of the Government" means the executive order issued under the powers conferred in the Rules of Executive Business made under Article 166 of the Constitution of India;
- (III) "Appointing Authority" means the Inspector General of Jail, Bihar;
- (IV) "Controlling Authority" means the Inspector General of Jail, Bihar;
- (V) "Department" means the Home Department as specified in the Rules of Executive Business;
- (VI) "Personnel and Administrative Reforms Department" means the Personnel and Administrative Reforms Department as specified in the Rules of Executive Business;
- (VII) "Inspectorate of jails" means the office of Inspector General of Jail, Bihar;
- (VIII) "Commission" means Bihar Staff Selection Commission.
- (IX) "Assistant Jailor" means the sanctioned and created posts of Assistant Jailor in the Jails of Bihar; and
- (X) "Appointment by promotion" means the appointments made by promotion from the post of chief senior warden as mentioned in these Rules at appropriate place and on the basis of the percentage determined from time to time by the Government.

**3. Constitution of the Cadre-** The number of posts of every ladder in this cadre and their total strength shall be the same as have been sanctioned/determined by the Government and as may be sanctioned or notified from time to time by the Government in future.

**4. Reservation.-** The provisions of Bihar State Reservation Act as applicable from time to time shall be effective to all these recruitments and promotions .

**5. Recruitment.-**

- (i) The appointment shall be made of the posts of "Assistant Jailor" in Jails situated in the state.
- (ii) Against the total strength, 50% posts shall be filled by direct recruitment, 30% posts by ex-servicemen and 20% posts by promotion form chief senior warden.

**6. Qualification.-**

- (a) Educational Qualification - Graduate, recognized by the central/state government (for direct recruitment and appointment by promotion, both).
- (b) Age.- The age limit for direct recruitment shall be as follows or as may be prescribed from time to time by the state Government:-
  - (a) General Category - 20 to 35 years
  - (b) Backward classes/ - 20 to 37 years  
Extremely Backward Classes
  - (c) Female (unreserved, backward - 20 to 38 years  
Classes and extremely backward classes)
  - (c) Scheduled Castes/Scheduled tribes - 20 to 40 years

**7. Grounds and method of appointment.-**

There shall be three sources of appointment to the posts of Assistant Jailor:-

- 1. Direct recruitment by the commission;
- 2. Appointment from ex-servicemen;

3. Appointment by promotion from the post of chief senior warder.
- (i) 50% posts shall be filled by the Commission through direct recruitment.
  - (ii) The appointment of 30% posts shall be made from ex-servicemen.
  - (iii) 20% posts shall be filled from the list of employees working to the posts of chief senior warder in the different levels of Jails in the state on the basis of their service history, medical test and seniority.

Explanation:- If the determined number of candidates are not available for the 30% posts fixed for ex-servicemen as mentioned in para (ii) in the calendar year those posts may be filled by direct recruitment in that calendar year in accordance with para (i)

1. Direct recruitment through the Commission-

- (i) 50% posts of Assistant Jailor out of the posts sanctioned and created by the state government from time to time shall be filled by direct recruitment. The direct recruitment on these posts shall be made on the basis of the recommendation of the Commission. The Commission shall publish an advertisement as per prescribed process after receiving intimation from the Inspectorate of Jails regarding the vacancies.
- (ii) Procedure for direct recruitment – The procedure for direct recruitment shall be in following stages:-
  - (a) First stage – Firstly, a written examination shall be conducted by the Bihar staff Selection Commission.
  - (b) Second Stage – The physical fitness test shall be conducted by the Board, constituted under the prescribed provisions.
  - (c) Third stage – The medical test shall be conducted by a medical institution as directed by the Inspectorate of Jails or a medical team constituted by it. The medical team must be consisting a lady doctor. Final selection shall be made on the basis of written examination, physical fitness test and medical test.

Detailed instructions for direct recruitment, physical fitness test and medical test are attached as Appendix 'A'.

- (iii) The commission shall prepare a list of candidates five times more than the grade wise communicated vacancies for physical fitness test. The physical fitness test shall be conducted by a Board comprising the following members:-
- (i) Inspector General of Jail Chairman
  - (ii) A representative of Home Department (not below the rank of a Deputy Secretary) Member
  - (iii) Director (Administration), Inspectorate of Jails Member
  - (iv) A representative of scheduled caste / scheduled tribe nominated by the Home Department. Member

The standard for physical fitness test are given in Appendix 'A'

- (iv) The physical fitness test shall only be of qualifying nature and the successful candidates in physical test shall be recommended for appointment on the basis of merit list of the written examination.
- (v) If adequate numbers of candidates do not succeed in physical fitness test and medical test as per the number of vacancies from the list of candidates five times more than the vacancies, once again the list of candidates five time, more than the remaining vacancies shall be prepared by the Bihar Staff Selection Commission and the procedure mentioned above to be repeated.
- (vi) Medical test - The candidates qualifying the physical fitness test shall be subject to the medical test. Their suitability shall be evaluated in accordance with the standard mentioned in Appendix 'A' and the candidates to be appointed only being declared healthy.

The Appointing Authority shall have the jurisdiction to accept or reject the candidature of any candidate from the list

recommended by the Commission after considering the report of medical test.

2. Appointment from ex-servicemen:-

- (i) The appointment on 30% posts shall be made from the retired military personnel by inviting applications.
- (ii) Appointment shall be from retired junior commissioned officers/non commissioned officers of the Army.
- (iii) For appointment from this grade the maximum age limit shall be 50 years.
- (iv) For appointment from ex-servicemen the applications shall be invited by Jail Inspectorate of Jails by publishing an advertisement After Scrutiny and sorting of applications received as per rule in conformity with the conditions mentioned in the advertisement a written examination, if necessary of the basis of their number, may be conducted by the Inspectorate of Jails. The selected candidates shall be medically tested and to be appointed only on being healthy.

3. Appointment by promotion from Chief Senior Warder :-

- (i) The appointment of 20% posts from the personnel working on the posts of Chief Senior Warder shall be made on the basis of their service history, medical test and seniority.
- (ii) The minimum educational qualification for appointment by promotion to the post of Chief Senior Warder shall be pass in graduate.
- (iii) The provisions of Bihar Reservation Act, applicable from time to time, shall be applicable to the appointments by promotion and this benefit to be admissible to only the permanent residents of the state of Bihar.

**8. Probation Period:**

The probation period of newly appointed employees shall be for two years from the date of their first appointment to this post. The probation period may be extended for one year if the service is not found satisfactory during, the probation period. If the service is found to be unsatisfactory even in the extended period he/she may be removed from service.

**9. Confirmation:-**

After the satisfactory completion of the probation period and success in the departmental examination the service shall be confirmed by the Inspector General of Jail.

**10. Pay Scale:-**

The prescribed pay scale for the cadre as notified by the State Government from time to time and other allowances accordingly shall be admissible.

**11. Seniority:-**

- (1) The seniority shall be determined on the basis of the merit list issued by the Commission.
- (2) the seniority of Assistant Jailors appointed by promotion shall be determined in accordance with the provisions prescribed by the Personnel and Administrative Reforms Department.

**12. Status of the cader:-**

The cadre shall be placed in class 'C' or otherwise in accordance with the classification issued from time to time by the State Government. It shall be a state level cader.

**13. Discipline, Appeal and penalties:-**


The provisions of Bihar Government servant (classification control and appeal) Rules 2005 shall be applicable to all the members of this cader.

**14. Saving and repeal:-**

- (1) All rules/resolutions/circulars/orders notified and applicable for posts of Assistant Jailor cader prior to the date of commencement of these Rules shall deemed to be repealed.
- (2) Not with standing such repeal any work done or any action Taken in exercise of the powers conferred by or under the said Rules/Resolutions/ Circulars/Order shall deemed to be done or taken under these Rules as if, these rules were in operation on the day when such work was done or such action was taken.

**15. Removal of Difficulties:-** The powers to remove the difficulties arising with regard to the applicability of any provision or rule of these Rules shall rest to the Inspectorate of Jails with the approval by the government.

By the order of Governor, Bihar

  
Secretary 19.8.10  
Home Department, Bihar

Memo no. 3731 Patna, Dated 20-8-10

Copy forwarded to Superintendent, Govt Press Guljarbagh, Patna-7 for information and necessary action.

He is directed to publish the notification in next extraordinary issue of the Bihar Gazette and make available its 200 copies to the department at the earliest.

Secretary

Home Department, Bihar

Memo no. 3731 Patna, Dated 20-8-10

Copy forwarded to Accountant General, Bihar, Patna for information and necessary action.

Secretary

Secretary

Home Department, Bihar

Memo no. 3731 Patna, Dated 20-8-10

Copy forwarded to Personnel and Administrative Reforms Department/ Finance Department for information and necessary action.

Secretary

Secretary

Home Department, Bihar

Memo no. 3731 Patna, Dated 20-8-10

Copy forwarded to Inspector General of Jail, Bihar, Patna/ Superintendent, Central jails/Divisonal Jails/Sub Jails for information and necessary action.

Secretary

Secretary 19-8-10

Home Department, Bihar

### **Appendix – 'A'**

The Commission shall conduct a joint examination for the posts of Jailor and Assistant Jailor and prepare two separate lists in order of merit and proportion of vacancies and in accordance with the options given by the candidates for specific post. The candidates having higher rank in merit list shall be recommended for the posts of Jailor and the candidates having lower rank in merit list shall be recommended for the post of Assistant Jailor.

The commission even after conducting the Joint Examination on the basis of options of the candidates shall prepare separate list on the basis of candidature and reservation wise to be forwarded to the Board constituted for physical fitness test.

#### **(A) Written Examination:-**

- (1) The written examination shall be conducted by the commission.
- (2) The question paper shall be bilingual (Hindi and English) and objective type.
- (3) There shall be three papers.
  - (i) First paper – It shall consist two parts i.e. English and Mathematics. The paper shall be compulsory and to the level of matriculation and the nature, number of questions and the period of time to be determined by the Commission.
  - (ii) Second paper – in this paper the question from General knowledge of graduate level shall be asked.
  - (iii) Third paper – The paper shall be optional and the questions to be asked from the subject of Social Science and Psychology both. The candidate shall have an option to select any one subject as a third paper out of the said subjects. The option to be mentioned in the application form by the candidate.
  - (iv) The number of questions, nature of the questions and the period of time shall be determined by the Commission.
  - (v) On the basis of written examination the Commission shall prepare a list of candidates five times more than the grade wise vacancies communicated and send it to the Inspector General of Jails, Bihar to test the Physical fitness.



**(B) Physical fitness:**

(1) The Board shall conduct the physical fitness test of candidates recommended gradewise by the Commission against the vacancies. Candidates must be healthy as per the standard prescribed as mentioned in short, below

(2) Standard of Physical fitness test before the Board:

(1) The candidates should be physically and mentally healthy and free from such diseases/disability which may create problem to perform their duty efficiently.

(2) They should not have weak physique, obesity, knocking knee and flat foot.

(3) The minimum height of male and female candidates should be 173 cm. and 156 cm. respectively. The standard of height and weight are given below:

**Standard of Height and Weight (Male)**

Height In c.m. (Without Shoe)	Weight in k.g. (20 years and above)
173	60
175	62
178	63
180	65
183	67
185	70
188	72
190	74
193	77
195	78

Explanation:- Up to  $\pm$  10% weight of average weight as given in the chart shall be treated under general limit provided that, in cases of tall and well bodied persons having strong bones and person with thin physique but otherwise healthy, it may be relaxed on the basis of quality.

**Standard of Height and Weight.(Female)**

<b>Height In c.m. (Without Shoe)</b>	<b>Weight in k.g. (20 Years and above)</b>
<b>155</b>	<b>46</b>
<b>158</b>	<b>48</b>
<b>160</b>	<b>49</b>
<b>163</b>	<b>51</b>
<b>165</b>	<b>53</b>
<b>168</b>	<b>54</b>

Explanation:- Up to  $\pm 10\%$  weight of average weight as given in the chart shall be treated under general limit, provided that, in cases of tall and well bodied persons having strong bone and thin physique but otherwise healthy, it may be relaxed on the basis of quality.

4. The candidates are advised to their benefit to get through the primary medical test regarding ear wax, refractory ailment of eyes, fungal infection of skin at their own level before reporting for physical fitness test.
5. Chest should be well developed and the minimum 80 cm. in measurement. Its minimum expansion should be 5 cm. after taking deep breathe. It shall be measured in such a way that the lower portion of the tape touches the nipple and the upper portion touches the lower angle of the shoulder blade.
6. Running - 1600 meter in 6 minutes - male  
800 meter in 5 minutes - Female
7. High Jump - 6'4" (Three chances to be given)- Male  
4' (Three chances to be given) - Female
8. Long Jump - 11' (Three chances to be given)-Male  
6' (Three chances to be given)- Female
9. Beam - 5 Pull up (Three chances to be given)  
Only for male
10. Shot put 15 pounds - 16' (Three chances to be given)  
Only for male

The physical fitness test shall be qualifying only.

